

MEETING #29 August 27

At a Workshop Meeting of the Madison Board of Supervisors on August 27, 2009 at 2:00 p.m. in the Thrift Road Complex:

PRESENT: Eddie Dean, Chairman
James L. Arrington, Vice-Chairman
William L. Crigler, Member
Lisa Robertson, County Administrator

ABSENT: Bob Miller, Member
Clark Powers, Member
V. R. Shackelford, III, County Attorney

Chairman, Eddie Dean called the Board Workshop Session to order and noted the presence of a quorum.

Discussion(s) included the following items:

PROCUREMENT OF SHERIFF'S VEHICLES:

Lisa Robertson, County Administrator, noted that Erik Weaver, Sheriff, had prepared a set of specifications for procurement of police vehicles and has requested that the Madison County Board of Supervisors initiate a competitive procurement process to obtain bids; she also described the competitive sealed bidding procedure that is required by State Law.

James L. Arrington asked that V. R. Shackelford, III, County Attorney, be consulted as to whether, if the County limits the invitation for bids to Ford vehicles, would other companies such as Ford or Chevrolet have any grounds on which to protect; he also would like V. R. Shackelford, III, County Attorney, to give an opinion as to whether if the bids received come in more expensive than the prices the County could obtain from a state contract/cooperative procurement purchase, could the County reject all of the bids and purchase under the alternative procedure.

After discussion, the Madison County Board of Supervisors indicated a consensus that they would like Lisa Robertson, County Administrator, to proceed with preparation and issuance of an Invitation for Bids, using the specifications provided by the Sheriff.

Additionally, the Madison County Board of Supervisors wants to ensure that the County's local dealer receives notice of the Invitation for Bids, and also wants notice of the Invitation to be distributed to a wide range of vendors, to ensure that the County has every opportunity to obtain the lowest price. Furthermore, prior to any purchase of vehicles, the Madison County Board of Supervisors would need to vote in order to award a contract and in order to make the necessary budget amendments or adjustments to cover the expenditure. Lastly, the Madison County Board of Supervisors will decide at the time of final award whether they prefer to make a cash purchase or to enter into a lease/purchase arrangement.

SOCIAL SERVICES BUILDING:

Lisa Robertson, County Administrator, advised that quotes have been obtained from three local vendors, for contract painting services, in accordance with the small purchase procedures – these quotes range from \$4,900 to \$6,200.

After discussion, the consensus of the Madison County Board of Supervisors was to proceed with this project.

Lisa Robertson, County Administrator also noted that specifications have been prepared for repairing and replacing the ramp at the front of the Social Services building, and that quotes will be sought in the near future to obtain a price for completing that work as well.

MAINTENANCE ISSUES:

William L. Crigler inquired as to whether staff will be proceeding to get a quote for re-painting the metal roof(s) at Hoover Ridge.

Lisa Robertson, County Administrator, indicated that staff has reviewed the condition of the metal roofs on all the County-owned buildings and has plans to seek price quotes for repairing/maintaining all of them at once.

COURTHOUSE CONSTRUCTION FEE:

Lisa Robertson, County Administrator, noted that she has obtained application materials from the Virginia Department of General Services and she will prepare an application seeking the state's determination that, on or after January 1, 2008 Madison County has operated courthouse facilities that were not in compliance with current Virginia Courthouse Facility Guidelines. Upon receiving this determination from

the state, the Board of Supervisors may impose a court fee of up to \$3, in addition to the current \$2 courthouse maintenance fee. The additional \$3 fee may be used for construction or renovation of the county's noncompliant courthouse facilities.

KENNELS:

William L. Crigler inquired as to the status of the Board's referral of a request for revision of the County's zoning ordinance provisions relating to kennels.

Lisa Robertson, County Administrator, confirmed that she had contacted the Chairman of the Madison County Planning Commission and had transmitted the Board's request along with the correspondence received from Bonnie Dixon in April and July 2009.

James L. Arrington asked Lisa Robertson, County Administrator, to verify that V. R. Shackelford, III, County Attorney, is continuing to follow through with his assignment to advise the Board on alternatives for regulation of kennels, in addition to the matters under consideration by the Madison County Planning Commission.

With no further discussion or action being required by the Board, on motion of James L. Arrington, seconded by William L. Crigler, Chairman, Eddie Dean adjourned the meeting, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Absent
Clark Powers	Absent

Date: August 28, 2009